

**Itemized Budget Worksheet
for Application/Agreement - FY 2009**

		Oct.	Nov.	Dec.	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Salaries	Salaries (FICA & Fringe												
	Contracted Employees												
Training/Education	Provider Training												
	Staff Training												
	Dues, Membership, etc.												
Travel	Mileage, Meals and Lodging												
	Allowance												
Administrative Supplies/Services	Office/Program Supplies												
	Duplicating												
	Telephone												
	Postage												
	Data Processing												
	Outside Printing												
	Liability Insurance												
	Occupancy												
	Equipment Maintenance												
	Equipment Purchase												
Other	Audit												
	Other (Identify)												
	Indirect Costs(Submit copy of approved plan)												
	Total												

Note: Spreadsheet must reflect actual expenditures for each month of the past fiscal year.